**ANNEX X**

**TEMPLATE FOR A PARTNERSHIP AGREEMENT**

**PARTNERSHIP AGREEMENT**

BETWEEN <name of the lead beneficiary or grant coordinator> AND <name of the co-beneficiary(-ies)>

for the implementation of the grant contract

***“<number and title of the project>”***

**Start date of the period of implementation:** <date>

**End date of the period of implementation[[1]](#footnote-1):** <date>

2021-2027 IPA III CROSS-BORDER COOPERATION (CBC) BETWEEN <name of Beneficiary X – name of Beneficiary Y>

|  |
| --- |
| **DISCLAIMER**:  This is a proposal to assist grant coordinators to prepare a partnership agreement with their co-beneficiary(-ies) for the implementation of their IPA III funded CBC grant contracts awarded by a contracting authority. Therefore, the structure, content and proposed text could be amended following a pertinent decision of the partnership members.   * Please note that the text highlighted in yellow and within <…> should be completed as required. * Please note that the text highlighted in grey and with […] may or may not be applicable depending on the type of grant. * Please also remember to delete this box in the final version.   This document provides all minimum compulsory requirements that a signed partnership agreement must hold.  **Important**  The text of this proposal is the sole responsibility of the CBIB+ Phase IV project team, provided by a consortium led by GIZ GmbH International Services, and can in no way be taken to reflect the views of the European Union. |

Version of 24 March 2025

# Legal framework

Pursuant to the Regulations laying out the provisions for the use of IPA III Funds:

* **Regulation (EU) No 2021/1529 of the European Parliament and of the Council of 15 September 2021 establishing the Instrument for Pre-accession Assistance (IPA III)**
* **Commission Delegated Regulation (EU) 2021/2128 of 1 October 2021 supplementing Regulation (EU) No 2021/1529 of the European Parliament and of the Council, as regards setting out certain specific objectives and thematic priorities for assistance under the Instrument for Pre-accession Assistance (IPA III)**
* **Commission Implementing Decision C(2021) 8914 final of 10 December 2021 adopting the Instrument for Pre-accession Assistance (IPA III) Programming Framework for the period 2021-2027**
* **Commission Implementing Regulation (EU) 2021/2236 of 15 December 2021 on the specific rules for implementing Regulation (EU) No 2021/1529 of the European Parliament and of the Council establishing an Instrument for Pre-accession Assistance (IPA III**
* **Financial Framework Partnership Agreement between the European Commission and <name of the IPA III Beneficiary where the coordinator is registered>**
* **Financial Framework Partnership Agreement between the European Commission and <name of the IPA III Beneficiary where the co-beneficiary(-ies) is(are) registered>**

Considering:

The suitability of signing a partnership agreement to formalise the relations between the grant coordinator and their co-beneficiary(-ies)

The following partnership agreement is drawn up between:

# The partners

**<Name and address>, represented by <........>, as lead beneficiary or grant coordinator**

On the one part,

**and**

**<Name and address of the co-beneficiary>, represented by <name and functions>, grant co-beneficiary (No 1),**

**<Name and address of the Co-beneficiary>, represented by <name and functions>, grant co-beneficiary (No 2),**

**<Name and address of the Co-beneficiary>, represented by <name and functions>, grant co-beneficiary (No 3),**

**<Name and address of the Co-beneficiary>, represented by <name and functions>, grant co-beneficiary (No 4),**

**<Name and address of the Co-beneficiary>, represented by <name and functions>, grant co-beneficiary (No 5),**

On the other part,

From now onwards referred as **the partners**.

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# Article 1. Subject of the partnership agreement

1.1 The subject of this agreement is the organisation of a partnership and the definition of the responsibilities of each partner for the implementation of the grant contract ***“<number and title of the CBC operation>”,*** in conformity with the concept note and full application, including the logical framework matrix and the budget of the action, submitted under the call for proposals “<title of the call and reference number>”***.***

1.2 This agreement lays down arrangements that guarantee the sound financial management of funds allocated to the foregoing operation and establishes the cooperation principles which regulate the rights, responsibilities and obligations of the partners for its successful implementation.

1.3 The concept note and full application form, including the logical framework matrix and the budget of the action, are an integral part of this agreement. The partners commit themselves to jointly implement the operation in accordance with the distribution of tasks as set in the annex I ‘Description of the action’ and annex III ‘Budget’ of the contract, with the aim to achieve all the results proposed at impact, outcome and output levels.

1.4 Any major modifications of the present agreement related to the grant contract signed between the contracting authority (CA) and the coordinator are subject to notification to the CA, who will assess whether there is need for an amendment of the grant contract.

# Article 2. Duration of the partnership agreement

2.1 This agreement, irrespective of the date of its signature, will come into effect on <date of signature of the grant contract>. It shall end on the date on which each co-beneficiary receives from the coordinator their part of the final payment.

2.2 Irrespective of the termination of this partnership agreement, the partners confirm that they will cooperate with each other in good will if, during the five years following the final payment of the contract balance, the European Commission, the European Anti-Fraud Office, the European Court of Auditors, and any external auditor authorised by the contracting authority decide to undertake verifications. The partners will have to take all necessary steps to facilitate the work of these institutions.

# Article 3. Partners’ obligations

The partners designate by mutual agreement as lead beneficiary/coordinator <name of the coordinator> and agree that the latter

3.1 Isresponsible for the project in regard to the CA;

3.2 Constitutes the only contact for relations with the CA;

3.3Is the lead beneficiary of all partners signing this agreement;

3.4 Is entirely responsible for the coordination of the project implementation. In particular, the lead beneficiary/coordinator shall:

* Assume the overall legal and financial responsibility for ensuring the implementation of the operation and the professional management of the operation respecting the provisions stipulated in the grant contract;
* Appoint a project manager who takes the overall responsibility of the implementation of the project; and a financial manager [if these functions are separated];
* Check the legality and regularity of the invoices related to any piece of expenditure, and verify its relevance with respect to the grant contract budget;
* Start, implement and close the project according to the annex I ‘Description of the Action’ of the grant contract;
* Draw up and submit those reports required by the grant contract provisions, comprising a narrative and a financial part, to the CA within the period prescribed by the grant contract. The templates of the above-mentioned reports are provided as annexes in the grant contract;
* Use the online platform of the regional monitoring system to provide data on the performance of indicators in line with the provisions of the grant contract;
* Monitor that the operation is timely implemented and in accordance with the conditions set out in the grant contract;
* Submit requests for payment to the CA;
* Receive the pre-financing and final payment from the CA and transfer the integral part of the corresponding amount to the co-beneficiary(-ies) as soon as possible and no later than within 10 working days. No amount shall be deducted or withheld and no specific charge or expense with an equivalent effect shall be levied that would reduce the corresponding amounts of the co-beneficiary(-ies).
* Set out an accounting system for the overall project in conformity with the relevant European or national financial regulations, ensuring that all expenditure reported have been incurred in relation to the implementation of the activities envisaged in the operation;
* Make available to national authorities as well as to qualified structures of the Programme all the financial, legal and commercial documents related to the implementation of the project;
* Communicate with the CA as thesingle contact on behalf of the co-beneficiary(-ies);
* Respond promptly to any request of information and modifications of information by the CA;
* Inform all Co-beneficiaries about every communication occurring with the CA;
* Notify immediately the co-beneficiary(-ies), as well as the CA, of any event that could lead to a temporary or final discontinuation or any other change in the implementation of the project ;
* Produce all supporting documents required and provideall necessary information required for the audit and give access to hisbusiness premises. Supporting documents can be either originals or certified copies if originals have been given to the CA or are kept by the co-beneficiary(-ies);
* Always preserve for audit purposes all the relevantfiles, documents and data about the part of the operation for which they are responsible on customary means of data storage in a safe and orderly manner for the years stipulated in the General Conditions of the grant contract; or other, possibly longer, retention periods, when stated by national law. (These documents might be either originals or copies in conformity with the original, and issued of customary means of data storage);
* Provide to the independent expert(s) carrying out an evaluation and/or a third party assessment with any document or information necessary to compile an evaluation report;
* Comply with Community and national legislation, particularly with the rules of public procurement, competitiveness and publicity;
* Respect all rules and obligations laid down in the grant contract;
* Draw up provisions guaranteeing the sound financial management of the funds allocated to the operation, including the arrangements for recovering amounts unduly paid;
* Not delegate any, or part of, these tasks to the co-beneficiary(-ies) or any other entity.

3.5 Each co-beneficiary accepts to discharge the following duties and obligations:

* Undertake all steps necessary for the full and timely implementation of their part of the operation. Each co-beneficiary is entirely and solely responsible for the implementation of their tasks and the sound financial management of the funds allocated to them, in accordance with the annex I of the grant contract and this agreement;
* Appoint a project manager for the parts of the project of which the co-beneficiary is responsible (activities and finance) and give him or her the authority to represent the co-beneficiary in the project, ensuring that all information to be provided and requests made to the CA are sent via the lead beneficiary/coordinator;
* Implement the part of the project under their responsibility within the planned deadlines, taking all necessary and reasonable measures to ensure that the Action is carried out in accordance with the terms and conditions of the EU funded grant contract. To this purpose, the co-beneficiary(-ies) shall implement the Action with the requisite care, efficiency, transparency and diligence, in line with the principle of sound financial management and with the best practices in the field.
* Support the lead beneficiary/coordinator in drawing up all reports required by the grant contract by providing the required data on time;
* Immediately notify the lead beneficiary/coordinator of any event that could lead to a temporary or final discontinuation or any other change in the implementationof the project;
* Produce and deliver to the lead beneficiary/coordinator all necessary information for reports, payment requests, monitoring, evaluation, audits and any other checks;
* Notify the lead beneficiary/coordinator of the receipt of the funds;
* Make available to national authorities as well as to qualified structures of the Programme all the financial, legal and commercial documents related to the implementation of the project. The supporting documents of the expenditures must be preserved during the number of years stipulated in the General Conditions of the grant contract after the payment of the balance by the CA or if necessary for a longer duration as stated by national legislation or regulations;
* Produce all the necessary documents and provide requiredinformation for the audit and give access to hisbusiness premises. All the documents should be originals or certified copies if originals have been given to the CA or the lead beneficiary;
* Preserveat all times for audit purposes all files, documents and data about the part of the operation for which they are responsible on customary means of data storage in a safe and orderly manner;
* Provide the independent expert(s) carrying out an evaluation and/or a third party assessment with any document or information necessary to compile the evaluation report;
* Respect all rules and obligations laid down in the grant contract and in the co-financing commitment;
* Answer all requests made by the lead beneficiary/coordinator and the CA;
* Comply with Community and national legislation, particularly with the rules of public procurement, competitiveness and publicity;
* Repay the lead beneficiary/coordinator any amounts unduly paid in accordance with the agreement existing between them for handling recoveries.

# Article 4. Liability

4.1 Each partner (including the lead beneficiary/coordinator) shall be liable to the other partners and shall not affect other partners against any liabilities, damages and costs resulting from the non-compliance of their duties and obligations as set forth in this agreement.

4.2 No party shall be held liable for not complying with obligations resulting from this agreement in case of Force Majeure. In such a case, the partner affected must inform the lead beneficiary/coordinator and the other partners of the project in writing and without delay. Force Majeure represents any unforeseeable and exception event affecting the fulfilment of any obligation under the grant contract or this agreement, which is beyond the control of the partners and cannot be overcome despite their reasonable efforts.

# Article 5. Budgetary and financial management, accounting principles

5.1 The lead beneficiary/coordinator is the main responsible body to the CA for the budgetary and financial management of the project. The lead beneficiary/coordinator is responsible for the payment requests and the transfer of payments to their partners as well as for any demand of reallocation between budget lines as stated in the grant contract. For each reception of payment from the CA, the lead beneficiary/coordinator shall pay immediately the amounts allocated to each partner by bank transfer not laterthan one month. No deduction, retention or further specific charge shall be made.

5.2 The lead beneficiary/coordinator must ensure the correctness of the accounting and financial reports and documents drawn up by the co-beneficiary(-ies)**.** For this purpose, the lead beneficiary/coordinator may request further information, documentation and evidence from the co-beneficiary(-ies).

5.3 Each co-beneficiary will be held responsible for their budget up to the amount of his financial participation in the project and is committed to provide, when relevant, their share ofco-financing.

5.4 Each co-beneficiary shall keep separate accounts or dedicated budget lines used only for the implementation of the project. These accounts shall register in Euro(€) and national currency the total expenses and the potential income related to the project.

Accounting reports or other documents, including certified copies of all documents (especially invoices, documents related to tenders, bank statements) shall be submitted, on demand,to the lead beneficiary/coordinator or to the financial manager appointed by the lead beneficiary/coordinator in accordance with the obligations stipulated the foregoing Article 3.

5.5 Without sufficient evidence of the expenses or in the event of non-fulfilment of the rules concerning eligibility of expenditure, the lead beneficiary/coordinator shall ask the co-beneficiary(-ies) to redraft the submitted financial documents. In case of repeated non-fulfilment, the lead beneficiary/coordinator may refuse the expenditure declared by a co-beneficiary. In that case, the lead beneficiary/coordinator is obliged to inform the co-beneficiary concerned on the refusal of the expenditure declared and on the reasons for it.

The CA shall be immediately informed about this.

5.6 [Obligatory in case of indirect management for certain programmes and recommended for all others] The grant beneficiaries have agreed to manage the expenses of the budget according to a table that is an integral part of this agreement. Such distribution of funds among beneficiaries may be changed during the project implementation period through addenda[[2]](#footnote-2) of this agreement.

# Article 6. Modifications of the contract

6.1 Before the lead beneficiary/coordinator presents any request for amendment of the grant contract to the CA, they must seek the approval in writing by all co-beneficiaries participating in the project’s implementationor, if the partners have decided to constitute a Steering Committee of the project, the minutes of a meeting of this body should contain such approval.

6.2 The beneficiaries agree not to withdraw from the operation unless there appear unforeseeable reasons for it.

6.3 In case a co-beneficiary withdraws from the operation, the remaining partners will undertake to find a rapid and effective solution to ensure its further proper and timely implementation. The coordinator shall inform the CA on the subject without delay.

# Article 7. Reports

7.1 Each co-beneficiary shall provide in due time the lead beneficiary/coordinator with the necessary information to draw up all the reports required in the grant contract, and other specific documents requested by the CA.

The reporting periods regulated by the grant contract shall be observed, as well as any additional reporting instruction issued by the CA.

7.2 The lead beneficiary/coordinator shall systematically send copies of the interim and final reports submitted to the CA to the co-beneficiary(-ies) and keep the latter informed on a regular basis of all relevant communication with the CA.

# Article 8. Information and publicity measures

8.1 The partners shall jointly implement the information and communication activities in accordance with their annex I of the grant contract.

8.2 The co-beneficiary(-ies) will support the lead beneficiary and play an active role in any activities organised by the programme to disseminate and capitalise on the results of the operation.

8.3 Any publications, materials, etc. produced by the project, including for a conference or a seminar, must specify that the operation has received a grant from the European Union in the framework of the 2021-2027 IPA III CBC programme <name of the programme> and must visibly display the names of the lead beneficiary/coordinator and those of the co-beneficiary(-ies). The article of the General Conditions for grant contractson visibility must be followed in all circumstances.

8.4 The partners agree that the CA is authorised in the framework of the Programme to publish, in any form and on any support / media, including the Internet, passages of the application form which was the basis of the contract award and in particular the following information:

* name of the lead beneficiary/coordinator and its co-beneficiary(-ies),
* main purpose, results and activities of the operation,
* amounts of the IPA funding and the total budget,
* geographical location of the operation,
* final report of the project,
* any publication printed with the project’s funds.

# Article 9. Use of assets

9.1 The partners will ensure that the assets acquired in the framework of the action will be used for the intended purposes and are kept safe so that they can continue to produce benefits over a long period.

9.2 As appropriate, the partners will integrate in the asset register or inventory of their organisations the items purchased thanks to the funds of the action and agree to carry out a complete physical inventory of all assets at least once a year.

9.3 The partners will properly identify all the assets purchased during the action, for instance, with the use of stickers, tag numbers or plaques. They will also maintain a logbook for the use of vehicles where applicable and monitor the use of consumables.

9.4 Unless otherwise clearly specified in the ‘Description of the Action’ in Annex I of the grant contract, the equipment, vehicles and supplies paid for by the budget of the action shall be transferred to the final beneficiaries of the action, at the latest when submitting the final report in line with the provisions of articles 7.5 & 7.6 of the general conditions of grant contracts. The co-beneficiary(-ies) can transfer these items individually to the final beneficiaries or other parties (see article 7.5) in different locations, but they have to ensure that the lead beneficiary/coordinator has obtained the corresponding authorisation from the CA before doing it.

9.5 When the CA requires receiving copies of the proof of transfer of equipment and vehicles with the final report, the concerned co-beneficiary(-ies) will provide the lead beneficiary/coordinator with these copies and keep the originals in their records.

9.6 When the ‘Description of the Action’ in Annex I of the grant contract contained provisions about the use of equipment, vehicles and supplies paid for by the budget of the action, the partners will respect these provisions and will refrain from entering into mutual disputes over their ownership.

# Article 10. Confidentiality

10.1 Although the implementation of the project is of public nature, part of the information exchanged in the context of its implementation between the lead beneficiary/coordinator and the co-beneficiary(-ies), among the co-beneficiaries themselves or bodies implementing the programme, can be confidential. In that context, only the documents and other elements explicitly provided with the mention confidential will be treated as such.

10.2 The partners shall take measures to ensure that all staff members carrying out the work respect the confidential nature of this information and do not disseminate it, do not pass it on to third parties or use it without prior written consent of the lead beneficiary/coordinator or the co-beneficiary(-ies) that provided it.

This clause of confidentiality shall remain in force until the present agreement comes to an end.

# Article 11. Cooperation with third parties, delegation and outsourcing

11.1 In case of cooperation with third parties, delegation of part of the activities or outsourcing, the co-beneficiary(-ies) shall remain the only responsible to the lead beneficiary/coordinator and to the bodies implementing the programme, for compliance with their obligations in accordance with the conditions established in the present agreement.

11.2 The lead beneficiary/coordinator shall be informed by the co-beneficiary(-ies) about any contract concluded with a third party if this information had not been stated in the ‘Description of the Action’ in Annex I of the grant contract.

11.3 Cooperation with third parties, including external service providers, shall be undertaken in accordance with the public procurement procedures determined in the grant contract.

# Article 12. Assignment of rights and obligations, legal succession

12.1 Neither the lead beneficiary/coordinator nor the co-beneficiary(-ies) are allowed to modify their duties and rights within the present agreement without the prior consent of the other parties to this agreement and without the approval of the CA.

In case of legal succession, the lead beneficiary/coordinator or the co-beneficiary(-ies) involved are obliged to transfer all duties and responsibilities to the legal successor.

# Article 13. Non–fulfilment of obligations or delay in their implementation

13.1 Each co-beneficiary is obliged to immediately alert the lead beneficiary/coordinator and to provide them with all necessary pieces of information onany event that could jeopardise the implementation of the contract.

13.2 If a co-beneficiary fails to fulfil their obligations in due time, the lead beneficiary/coordinator will ask them to comply with it within a maximum of one month.

13.3 In resolving any difficulties, including seeking the assistance of the CA, the lead beneficiary/coordinator shall inform all their co-beneficiaries.

13.4 If the co-beneficiary still fails to comply with their obligations, the lead beneficiary/coordinator may decide to exclude them from the project, subject to the approval of all other co-beneficiaries (written procedure or Steering Committee minutes).

Should the lead beneficiary/coordinator decide to exclude the co-beneficiary from the operation, the CA shall be informed immediately.

Such exclusion must be approved by the CA.

13.5 This agreement also contemplates the possibility of a co-beneficiary to leave by their own decision the partnership.

Such a resignation must be accepted by the lead beneficiary/coordinator, the other co-beneficiaries and the CA, following the examination of the reasons exposed by the co-beneficiary in writing.

13.6 The excluded or resigned co-beneficiary must repay to the lead beneficiary/coordinator any programme funds received if they cannot prove that they were used for the implementation of the project according to the rules on eligibility of expenditure.

13.7 Should the co-beneficiary not fulfil their obligations and in case of financial consequences for the funding of the whole operation, the lead beneficiary/coordinator may claim compensation from the party concerned.

# Article 14. Conciliation and mediation between partners

14.1 The partners shall do everything possible to settle amicably any dispute arising between them during the implementation of the grant contract. To that end, they shall communicate their positions in writing and meet each other at anyone’s request. The coordinator and the co-beneficiary(-ies) shall reply to a request sent for an amicable settlement within 30 days. Once this period has expired, or if the attempt to reach amicable settlement has not produced an agreement within 120 days of the first request, the coordinator or the co-beneficiary may notify the other part that it considers the procedure to have failed.

14.2 Should a dispute arise between co-beneficiaries of the project, each co-beneficiary shall submit the dispute to the lead beneficiary/coordinator in order to reach a settlement.

14.3 The lead beneficiary/coordinator will inform the other co-beneficiaries and may, on his own initiative or upon request of a co-beneficiary, ask the CA for advice.

14.4 If conciliation through the project Steering Committee cannot be reached, and after the lead beneficiary/coordinator has asked the CA for advice; each co-beneficiary involved shall request and accept mediation carried out by an ad hoc committee, proposed by the project Steering Committee.

If the project Steering Committee has not established the ad hoc committee within one month following the request of the partners, the lead beneficiary/coordinator can appoint as mediators members of the Steering Committee.

If the mediators have been appointed only by the lead beneficiary/coordinator, a member of the CA will participate to the procedure of mediation.

14.5 In the event of failure to reach an amicable agreement, the dispute may by common agreement of the partners be submitted for conciliation to the European Commission and/or their CA. If no settlement is reached within 120 days of the opening of the conciliation procedure, each party may notify the other that it considers the procedure to have failed.

14.6 If the conciliation procedure fails, the partners shall rely on their competent governmental bodies to mediate and counsel regarding further legal procedures.

14.7 Finally, if the partners did not reach a mutually satisfactory solution to their dispute, they would have recourse to arbitration. The partners agree that the dispute shall be settled by arbitration in accordance with the 2012 Arbitration Rules of the Permanent Court of Arbitration.”

# Article 15. The project Steering Committee (SC)

15.1 The lead beneficiary/coordinator, along with all their co-beneficiaries, will constitute the project Steering Committee (SC), which will be chaired on a rotating basis every six months of the period of implementation by one of the partners. The Chairperson shall ensure the transparency of the proceedings and the smoothness of the discussions.

15.2 The CA can be invited to take part in an advisory capacity to the proceedings of the SC.

15.3 All meetings of the SC will be recorded in minutes and highlight the decisions made. The SC will summon its constituency in person or, in the event of urgency or for less important matters, a written procedure could be used for making decisions. Following the endorsement of the members of the SC by written procedure within five working days, the chairperson of the SC will sign the minutes of the meeting.

When the SC is not summoned, the partner holding the chairpersonship of the SC shall send the documents necessary to the members, including those participating in an advisory capacity or observers, together with any draft proposal of a decision. The members of the SC, including those participating in an advisory capacity or observers, may submit objections in writing within 2 weeks of the date of receipt of documents. The proposal shall be deemed adopted by the SC if there are no written objections within that time span.

15.3 The role of the SC consists of supervising the implementation of the CBC action. Supervision includes monitoring the progress of the projects’ activities and the achievement of the expected results, as well as ensuring overall coordination and assessing the quality of the project outputs.

Cooperation with the SC members and their feedback will provide direction and technical guidance for the implementation of the project and, where required, secure the necessary contribution of local stakeholders.

15.4 All decisions are taken by consensus, which may be understood as an absence of objection.

# Article 16. Irregularities and recovery of funds

16.1 Partners will assume individual responsibility for the irregularities related to expenditure reported in interim and final reports of the operation.

16.2 In case the irregularity was committed by a co-beneficiary, the lead beneficiary shall without delay forward the request for the recovery to the concerned partner, specifying the internal deadline for the payment. The corresponding co-beneficiary shall reimburse the requested amount to the account indicated by the coordinator. The latter shall transfer this amount to the CA.

16.3 In case the foregoing co-beneficiary does not reimburse the requested amount to the coordinator by the specified deadline, the former will inform the CA without delay.

16.4 Any bank charges applied to the reimbursement by the co-beneficiary shall be exclusively borne by the latter.

# Article 17. Amendment of the agreement

17.1 Any other conditions, omissions, additions, or modifications of the present agreement will not be valid or will not have any effect if they are not agreed by all involved parties in writing.

17.2 The amendments of the grant contract (e.g. modifications concerning the period of implementation, timetable of activities or the budget) that have been approved by the CA will in no way affect the provisions of this agreement.

# Article 18. Final provision

18.1 If a provision of this agreement is or becomes invalid or if this agreement contains unintentional gaps or misprints, this will not affect the validity of the other provisions of this agreement. The partners will replace any invalid provision by a valid provision that is as close as possible to the purpose and intent of the invalid provision. The partners shall fill any unintentional gap or misprint by a provision that better suits the purpose and intent of this grant contract, in compliance with the rules applicable.

# Signatures

**Lead beneficiary/coordinator: <name of the institution/organisation>**

<Name, Function, Signature and Stamp of the authorised representative>

<Date and Place>

**Co-beneficiary 1:** **<name of the institution/organisation>**

<Name, Function, Signature and Stamp of the authorised representative>

<Date and Place>

**Co-beneficiary 2:** **<name of the institution/organisation>**

<Name, Function, Signature and Stamp of the authorised representative>

<Date and Place>

**Co-beneficiary 3:** **<name of the institution/organisation>**

<Name, Function, Signature and Stamp of the authorised representative>

<Date and Place>

**Co-beneficiary 4:** **<name of the institution/organisation>**

<Name, Function, Signature and Stamp of the authorised representative>

<Date and Place>

**Co-beneficiary 5:** **<name of the institution/organisation>**

<Name, Function, Signature and Stamp of the authorised representative>

<Date and Place>

# Annex 1. Table displaying the distribution of funds among beneficiaries of the grant contract



1. Every extension of the period of implementation following an addendum of the contract will automatically affect the validity of this date. [↑](#footnote-ref-1)
2. [Only applicable to indirect management] Implementing manual / Annex 1 /Appendix 3: Project Budget shared among beneficiaries [↑](#footnote-ref-2)